Collection Development Policy
International Studies

Fall 2003

The Department of Government and International Affairs includes programs in International Studies, Political Science, and Public Administration. Its goal is to provide students the opportunity to study the nature of government, politics and administration at the local, national and international levels, as well as the interdisciplinary nature of the international system.

Towards that end it offers students a choice of two undergraduate degrees, one in International Studies and another in Political Science. The Department of Government and International Affairs provides students with a range of courses of study and areas of concentration, including electives offered through the Public Administration program.

Statement of Purpose:
The library collection supports the teaching and research needs of faculty and students of International Studies. The undergraduate program leading to the degree in International Studies offers a general purpose degree, and a number of more specialized alternatives. This degree enables students to undertake programs of study which emphasize (a) preparation for careers in international activities, or (b) the study of particular international themes or topics, or (c) the study of particular regions or cultures. Each student develops a course of study designed to fulfill his or her career and educational goals in consultation with the International Studies Advisor.

The library strives to develop and maintain a collection that satisfies the need for resources that support the undergraduate curriculum in International Studies, and that also meet the research and teaching needs of faculty and of undergraduate students. Current areas of faculty research interest include international political economy; political and economic reconstruction of the former Soviet Union; Russian policy towards states and peoples of Islamic heritage; impact of globalization on Africa; European, North African, and Middle Eastern Studies, and Judeo-Arab relations; China; nuclear policy, political rhetoric, and theories of international relations, including feminist theories; Comparative Politics of Asia; and Russian federalism and regional politics, especially of the Georgian republic.

I. COLLECTION GUIDELINES
A. Area: International Studies
B. Classes and Levels

<table>
<thead>
<tr>
<th>LC Class</th>
<th>Description</th>
<th>Current Collection</th>
<th>Collection Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>JV</td>
<td>Emigration and immigration; International migration</td>
<td>3b</td>
<td>3c</td>
</tr>
<tr>
<td>JX</td>
<td>International Law and Foreign Relations</td>
<td>3b</td>
<td>3c</td>
</tr>
<tr>
<td>JZ</td>
<td>International Relations</td>
<td>3b</td>
<td>3c</td>
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C. 3a: Basic study or instructional support level. Supports lower-division undergraduate courses.
3b: Intermediate study or instructional support level. Supports advanced undergraduate course work, but not master's degree programs.
3c: Advanced study or instructional support level. Supports master's degree-level
programs.

D. Scope of Coverage:

1. **Chronological Guidelines:**

   No restrictions. Materials dealing with all chronological periods and collected when relevant to user needs

2. **Geographical Guidelines:**

   There are no geographical limits governing the selection of materials in this discipline.

3. **Date of Publication Guidelines:**

   Current works are of primary importance. Retrospective publications will be purchased on a more selective basis.

4. **Languages:**

   The primary language of acquisition is English. Works in other languages are generally not collected unless specifically requested. English translations of foreign language works will be collected.

E. Types of Materials Collected:

1. **Treatment of Subject**

   The bulk of the collection is research or professional material. Advanced texts in political science, biographies, and popular works are acquired selectively. Both scholarly and professional journals are acquired.

2. **Format**

   Print resources prevail, but electronic formats are becoming increasingly important. Some newspapers and reference works are available in electronic full text. Major metropolitan newspapers around the world and many professional publications in the field are available electronically in full text through aggregator databases, and electronic reproductions of scholarly journals are continually added to the USF Libraries Webpage. (Cancellation of a print subscription for which there is an electronic, full text equivalent is encouraged and will follow the guidelines set forth in the document **Selection of Resources for the Virtual Library.**) Audio-visual materials are acquired on a very selective basis.

II. **ACQUISITIONS STRATEGY**

Materials for International Studies are selected by the collection development librarian assigned to the department, with priority given to faculty requests. The library maintains a well-established approval plan for most trade and professional presses of interest to the department, and can place orders for those publications not covered by the approval plan. Retrospective purchases are done at faculty request or to replace items lost through theft or damage. Since funding is very limited for new subscriptions, access to articles in journals that are not owned by the library is routinely handled through fee-based document delivery services and interlibrary loan. Articles may also be available electronically. The library
encourages faculty to periodically review their journal subscriptions and to cancel titles that are no longer of interest or value. The library occasionally receives donations of journals and monographs from faculty and the community. When it is appropriate to do so, donated materials are added to the collection. The library is also a depository for U.S. government publications and receives material relevant to International Studies from a variety of government agencies.

III. COLLECTION NOTES

Theses and dissertations from other institutions are generally not collected unless they are specifically requested by a faculty member. The library will obtain bound copies of USF master’s theses, however, requirements have shifted to an electronic format for all theses and dissertations. Journal backfiles may be acquired where appropriate.

IV. RELATED COLLECTION DEVELOPMENT POLICIES


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James Vastine

Fall, 2003