Statement of Purpose:

The Department of Finance prepares graduates for rewarding careers in all areas of financial management and decision-making. Careers in finance offer many different opportunities in a variety of diverse and dynamic industries. The general areas of employment include corporate finance, investments, banking and financial institutions, and financial services. The curriculum offered is designed to give students flexibility and up-to-date knowledge in their preparations for specific finance-related jobs.

The Finance Department offers the following academic programs: an undergraduate (B.A. or B.S.) degree and a Ph.D. An undergraduate minor is also offered. In addition, the department offers finance-related tracks in the MBA program.

The doctoral program is designed to develop skills needed to pursue careers at major universities and as researchers in industry and government. Students work closely with faculty to produce publishable research. Much of the formal curriculums devoted to economics and to the examination of theoretical and empirical research considered seminal in the area of finance.

The library strives to develop and maintain a collection that will support the undergraduate and graduate curriculum as well as meet the research needs of graduate students and faculty.

I. COLLECTION GUIDELINES
   A. Area: Finance
   B. Classes and Levels

<table>
<thead>
<tr>
<th>LC Class</th>
<th>Description</th>
<th>Current Collection</th>
<th>Collection Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>HG</td>
<td>Finance (Money, Banking, Credit, Foreign exchange, Finance Management, Investment, Insurance)</td>
<td>3c</td>
<td>4</td>
</tr>
</tbody>
</table>

3c = Advanced Study or Instructional Support Level
4 = Research Level

C. Scope of Coverage:
   1. **Chronological Guidelines:**

   Emphasis is on current financial practices, thought and theory.

   2. **Geographical Guidelines:**

   Where geography is of concern, primary emphasis is on the United States and Latin America. However, works on financial practices of countries outside the United States and
Latin America are also collected.

3. **Date of Publication Guidelines:**

   Emphasis of acquisitions is on current imprints. Older imprints are acquired selectively as needed.

4. **Languages:**

   English is the primary language of the collection. Works in other languages are selected only as needed. English translations are preferred.

D. **Types of Materials Collected:**

1. **Treatment of Subject**

   Publications are collected on all aspects of finance with emphasis on maintaining a substantial selection of journals and on developing a strong research monograph collection representing important professional and trade presses. Conference proceedings, technical reports, dissertations, reference works, graduate and advanced undergraduate texts are acquired selectively.

2. **Format**

   Journals are collected in print, microfiche and online formats. Full text electronic journals are preferred. Monographs are primarily collected in print although many have accompanying cdroms.

II. **ACQUISITIONS STRATEGY**

   The Collection Development Librarian assigned to the Finance Department works in partnership with the faculty to select materials for the collection. The library maintains a well-established approval plan for most trade and professional presses of interest to the department. Other titles, not covered by the approval plan, are ordered upon request. New journal titles may be ordered by canceling current subscriptions. Backfiles of journals may be ordered, primarily on microfiche, but in an electronic format when available. The library occasionally receives donations of monographs and journals from various sources, including faculty, students and community members. Donations will be evaluated by the Collection Development librarian and added to the collection when appropriate.

III. **COLLECTION NOTES**

   Resources supporting other programs within the College of Business Administration, such as finance, management, marketing and accounting, are of vital interest to the department. Reference materials are also important. Collection policies in these areas should also be consulted.