COUNCIL: LIBRARY COUNCIL

AUSPICES: The Library Council is a standing council of the USF Faculty Senate and receives authority for its actions through that body.

CHARGE: The Library Council is responsible for advising the Library Dean, Provost, and the President on matters pertaining to the USF Tampa Libraries and Shimberg Health Sciences Library.

RESPONSIBILITIES:

The Council shall develop its own operating procedures. Functions of the Council may include:

1. Review of implementation of the University Library policies and procedures for purchasing materials.

2. Participate in a process of periodic evaluation of the library.

3. Submit an annual report outlining Council activities and involvement to the Faculty Senate or as directed.

4. Serve as advocate for the library in university-wide planning, decision-making and processes.

5. Develop faculty awareness of the library resources and identify appropriate modes of communication within colleges.

6. Advocate for the inclusion of library faculty in the hiring process across colleges.

MEMBERSHIP:

1. Membership shall consist of one faculty representative from each college, campus and unit with voting representation in the Faculty Senate. There shall be one additional faculty representative from any college having more than 250 full-time faculty members, plus a third faculty representative from any college having more than 400 full-time faculty members.
Faculty members of the council will be appointed for staggered three-year terms, with one third retiring each year. Retiring members may not be reappointed during the year following the last year of their terms unless appointed to a vacancy on the council (voting).

2. Two students, one graduate and one undergraduate, appointed for one-year terms, may be reappointed (voting).

3. Two staff members (one Staff and one Administrative and Professional) to be appointed for one-year terms, may be reappointed (voting).

Ex officio and nonvoting members include:

1. Dean of the USF Library
2. Directors of the USF Tampa Library
3. Provost or designee
4. Director, School Library and Information Science or designee
5. Immediate past chair of the council
6. Director of the Shimberg Health Sciences Library or designee

**APPOINTMENT:** Nominees will submit nomination forms to the Committee on Committees of the Faculty Senate which will review each nominee. The voting members of this council will be appointed by the Faculty Senate President upon the recommendation of the Faculty Senate.

**CHAIR:** The chair will be a voting faculty member elected by the council.

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