USF FACULTY SENATE MEETING
February 21, 2018
3:00 – 5:00 p.m.
Chamber Room 4200 Marshall Student Center

1. Call to Order, Review of Agenda

2. Approval of Minutes from January 31, 2018 Meeting (action item)

3. Report from Faculty Senate President Jim Garey (5 minutes)

4. Reports by Officers and Council Chairs (30 minutes)
   a. Results of Vote on Constitutional Language Revisions – Jim Garey
   b. Update on Election Process – Matthew Knight
   c. Honorary Degree and Kosove Award Recommendations – Barbara Hansen (action item)
   d. Approval for Council Chairs
      Dr. Christine Probes, World Languages – Library Council
      Dr. Steve Walczak, School of Information – Publications Council

5. Old Business
   a. Revisit Syllabus Bank – Jim Garey (5 minutes)
   b. Role of Canvas in Student Success Analytics – Kevin Yee (15 minutes)
   c. Civics Requirement Update – Paul Atchley (15 minutes)

6. New Business
   a. Predatory Journals Ad Hoc Committee (15 minutes)

7. Report on USF System Faculty Council Activities – Jim Garey (5 minutes)

8. Report from UFF President Arthur Shapiro (5 minutes)

9. Report from Provost and Executive Vice President Ralph Wilcox (20 minutes)

10. Other Business from the Floor (5 minutes)

Next meeting: March 21, 2018
Faculty Senate President Jim Garey called the meeting to order at 3:05 p.m. He announced that due to previous engagements by Drs. Kevin Yee and Paul Atchley, their presentations would be moved from Old Business to after his report.

A motion was made and seconded to approve the Minutes from the meeting of January 31, 2018. There were no revisions or discussion. The motion was unanimously approved.

REPORT FROM FACULTY SENATE PRESIDENT GAREY

- A general faculty mailing list for the Faculty Senate has been created by Information Technology. Sending to the list is restricted to the Senate president, vice president, and Faculty Senate administrative specialist.

- The proposed Constitutional language changes were approved by a majority of the general faculty. The changes have been forwarded to President Judy Genshaft for affirmation of approval. The Office of Decision Support was recognized for arranging the voting process.

ROLE OF CANVAS IN STUDENT SUCCESS ANALYTICS – Kevin Yee

Dr. Yee, Assistant Dean of Student and Faculty Development, Undergraduate Studies, attended today’s meeting to review the role of Canvas in student success analytics in an effort to encourage faculty to better utilize the available technology. Covering pedagogical best practices, Dr. Yee pointed out that Canvas is not being fully utilized, and faculty need to rethink its capabilities. Canvas is automated, and faculty need to use it more effectively.

CIVICS REQUIREMENT UPDATE – Paul Atchley

Dean Atchley reviewed the BOG requirement that degree-seeking students initially entering a state university in fall semester 2018, and thereafter, must demonstrate competency prior to graduation in civic literacy. This can be accomplished through one of the following methods: (a) successfully passing either POSX041 American Government or AMHX020 Introductory Survey Since 1877, or (b) achieving the standard score on one of the following assessments: U.S. Citizenship and Immigration Services Naturalization Text (60), Advanced Placement Government and Politics: United States (3), Advanced Placement United States History (4) or CLEP American Government (50). Modules will exist in Canvas to generate announcements to students that will remind them to take the tests.
REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Update on Election Process – Matthew Knight

Until further notice, the deadline for receipt of nominations is March 9th. More information will be available once the affirmation of approval of the Constitution has been received.

b. Honorary Degree and Kosove Award Recommendations – Barbara Hansen

On behalf of the Honors and Awards Council (HAC), Chair Hansen presented the following candidates for honorary degrees:
• Terry Fulmer, Ph.D., RN, FAAN – Nursing
• Victor Poirier – Engineering
• E. Albert Reece, M.D., Ph.D., MBA, FACOG – Medicine

The recommendations came to the Senate with a motion to approve. No discussion was held. The motion to approve these candidates for the specified honorary degree was unanimously passed.

Chair Hansen presented the following candidates for:

Kosove Distinguished Graduate Teaching and Service Award – Dr. Pamela Hallock-Muller, College of Marine Science

Kosove Distinguished Undergraduate Teaching and Service Award – Dr. Johnny El-Rady, Cell Biology, Microbiology and Molecular Biology, College of Arts and Sciences

The recommendations for the Kosove awards came to the floor from the HAC with a motion to approve. President Garey commented that he has worked with both candidates and that they do incredible work. There being no further comments or discussion, the motion to approve Dr. Hallock-Muller and Dr. El-Rady for the respective Kosove awards was unanimously passed.

c. Approval for Council Chairs – Jim Garey

The Publications Council and Library Council have been without chairs so far this academic year. The following members from both councils have recently stepped forward to serve in that capacity: Steve Walczak, Publications Council, and Christine Probes, Library Council. A motion was made and seconded to approve the two appointments for the remainder of the 2017-2018 academic year. No discussion was held and the motion unanimously passed.
OLD BUSINESS

a. Revisit of Syllabus Bank – Jim Garey

After receiving positive and negative feedback at last month’s Senate meeting, this issue was taken back to the SEC for further discussion. President Garey’s research found that USFSM has an active bank; USFSP has an outdated one. He feels that the Senate should revisit the issue and proposed appointing an ad hoc committee to work with Student Government under the following guidelines: that the bank be password protected, the examples are watermarked, and a commitment is obtained from Student Government to finance and provide continuing funding. Discussion was held. It was recommended that the ad hoc committee consist of faculty, Student Government members and an Undergraduate Studies representative. At this time, Dr. Terry Chisolm confirmed that syllabi are public records, and, therefore, can be posted online. It was also clarified that the syllabus bank was not limited to just undergraduate courses. Provost Wilcox added that the development of a standard template should include legal statements for all syllabi. There being no further discussion, a motion was made and seconded that President Garey appoint an ad hoc committee, work with Student Government to create a proposal and bring it back to the Senate. President Garey encouraged faculty interested in serving on this committee to contact him. The motion unanimously passed.

NEW BUSINESS

a. Predatory Journals Ad Hoc Committee – Jim Garey

President Garey announced that an SEC ad hoc committee was created to develop a position paper on predatory journals. His intent is to protect junior faculty by having a position on this issue. Members of the ad hoc committee are Barbara Hansen, Barbara Lewis and Richard Manning. Dr. Permuth volunteered to work with the committee.

REPORT ON USF SYSTEM FACULTY COUNCIL ACTIVITIES - Jim Garey

At its January meeting, the SFC reviewed proposed guidelines for following academic reorganization as stated in policy #10-055. HB 423 was discussed. Dr. Greg Teague provided a USF System Strategic Plan update. At its February 22nd meeting, the SFC will review a proposed reorganization in the College of Business at USFSP.

REPORT FROM UFF PRESIDENT ARTHUR SHAPIRO

President Shapiro’s report consisted of the following:

- UFF’s decertification is uncertain.
- Adjuncts and instructors should be given the opportunity to vote.
- Collective bargaining will occur in October, but planning needs to start now.
- Where is the issue of tenure in the proposed consolidation?
- There is an Open Forum scheduled to be held at CBD on February 28th. All were invited.
REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox informed the Senators that President Genshaft was attending the Legislative Session in Tallahassee and that safety in schools was the main issue being discussed. However, HB 423 will be back on the agenda and open for discussion. It is anticipated there will be amendments to the proposal that suggest reunification. If the proposal passes, there will be an implementation period which will provide the opportunity for input from multiple stakeholders. Other developments worth mentioning were the financial aid support and funding for faculty for world class scholar programs. The greatest disagreement between the House and Senate at this time was on performance-based funding.

Other items:

- USF is hosting the National Student Success Conference, February 21-23, 2018.
- Seven new members of the AAAS from USF were recognized today.
- President Garey and the Senate Executive Committee were commended for moving forward on significant issues, such as predatory journals and their potential effect on the academy. Also, their efforts encouraging faculty to more fully engage and utilize Canvas were acknowledged. At this time, the following comments on Canvas were proffered: the pedagogy and analytics should be kept separate; Canvas workshops should be provided within departments; Canvas liaisons should be placed within departments; giving less credit for teaching on-line courses could be driving faculty away from using Canvas; and, before an analytics mechanism is proposed it should be tested.
- In response to a query about training or workshops on active shooter situations, Provost Wilcox commented that department chairs should be encouraged to reach out to the University Police, deans and his office to set these up. It was clarified that there is an online video that addresses this issue. Dr. Alicia Rossiter, chair of the Faculty Council on Students Admissions, asked about the ability to lock classroom doors from the inside. Provost Wilcox responded that he would ask for an audit to determine which classrooms have this capability.

ISSUES FROM THE FLOOR

Senator McColm suggested that the meeting packets be sent to all faculty so they know the Faculty Senate exists.

Ms. Barbara Lewis, Chair of the Council on Faculty Issues, reported that the council is continuing to work to develop a faculty survey to cover two questions: (1) How do they feel about their level of support for tenure and promotion? (2) How do they feel about their safety on campus? It is anticipated that the survey will be released in the fall.
Dr. Jill Roberts, Chair of the Undergraduate Council, commented that the smoking side of the Library should be shut down as a public health issue. In response, Senator McColm suggested that it should be recognized the issue is not that simple.

There being no further business, the meeting adjourned at 4:55 p.m.