USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
February 7, 2018
3:00 – 5:00 p.m., Marshall Student Center 3700

1. Call to Order, Review of Agenda

2. Approval of Minutes from January 17, 2018 Meeting (action item)

3. Reports by Officers and Council Chairs
   a. Honorary Degree and Kosove Award Recommendations – Barbara Hansen
      (action item)
   b. Discussion of Constitution Election - All

4. Old Business
   a. Predatory Journal Issue – Susan Ariew
   b. Letter to Regionals – Jim Garey
   c. Syllabus Bank Discussion – Jim Garey

5. New Business

6. Report from Provost Ralph Wilcox (15 minutes)

7. Report from USF System Faculty Council President Jim Garey (5 minutes)

8. Other Business from the Floor (5 minutes)

9. Adjourn

Next scheduled meeting: March 7, 2018
Present: Kyna Betancourt, Tim Boaz, Nancy Cunningham, Jim Garey, Barbara Hansen, Matthew Knight, Barbara Lewis, Richard Manning, Jill Roberts, Drew Smith, Phil van Beynen, Rick Will

Provost’s Office: Terry Chisolm, Pritish Mukherjee, Dwayne Smith, Ralph Wilcox

Guests: Susan Ariew

President Jim Garey called the meeting to order at 3:07 p.m. The Minutes from the meeting of January 17, 2018 were approved as presented.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Honorary Degree and Kosove Award Recommendations – Barbara Hansen

On behalf of the Honors and Awards Council (HAC), Chair Hansen presented the following recommendations for review and consideration by the Senate Executive Committee (SEC):

Honorary Degree

1. Mr. Victor Poirier – Honorary Degree of Engineering
2. Dr. Terry Fulmer, Ph.D., RN, FAAN – Honorary Degree of Nursing
3. Dr. E. Albert Reece, M.D., Ph.D., MBA, FACOG – Honorary Degree of Medicine

Kosove Awards

Dr. Johnny El-Rady, Department of Cell Biology, Microbiology and Molecular Biology, College of Arts and Sciences – Kosove Distinguished Undergraduate Teaching and Service Award

Dr. Pamela Hallock-Muller, College of Marine Science – Kosove Distinguished Graduate Teaching and Service Award

The recommendations came to the SEC from the HAC with a motion to approve. No discussion was held. The motion to approve all recommendations unanimously passed.
b. **Discussion of Constitution Election** – Jim Garey

President Garey presented the following Survey Monkey format to use for the Constitution vote:

1. Are you a voting member of the USFT Faculty?

   Voting Members: All full-time faculty members with the rank of Lecturer, Instructor, Assistant Professor, Associate Professor, Professor, Instructor Librarian, Assistant Librarian, Associate Librarian, or Librarian. Full time is defined as 100 percent for 9 months or at least 75 percent for 12 months; temporary reductions in percent of effort due to insufficient funding are not germane.

   Not eligible to vote: Visiting faculty, part-time faculty or faculty holding administrative appointments above Chair.

   ○ Yes
   ○ No

2. Do you support the proposed change in the USFT Faculty Senate Constitution?

   ○ Yes
   ○ No

Discussion was held. It was agreed to change the first question to read “Are you a member of the general faculty (see below)?*” and include the definition of general faculty from the Constitution at the bottom of the survey. It was clarified that the survey will go to all full-time faculty which includes clinical and research assistant professors. President Garey will forward the survey to Vice Provost Chisolm’s office for sending to the list generated for the Faculty Senate elections. If the final vote from the majority of the general faculty is in favor of the revisions, they will be forwarded to President Genshaft for her consideration.

**OLD BUSINESS**

a. **Predatory Journals Issue** – Susan Ariew

On behalf of an ad hoc committee, Ms. Ariew presented a draft of a USF Libraries Predatory Journals document, based upon what has been learned from other institutions. The floor was opened for discussion. Ms. Ariew added that there is a guide (guides.lib.usf.edu/predatorypublishing) that has tools for faculty use to determine what constitutes a predatory journal. Provost Wilcox clarified that the university is seeking guidance on predatory journals from the Faculty Senate as it is a faculty/Faculty Senate
issue to address. He is asking for a clear statement of position as to where the faculty and USF stands on predatory publishing. President Garey will create a small committee from people within the colleges to work on a statement and/or guidelines. At this time, Richard Manning, Barbara Lewis and Barbara Hansen volunteered to serve as the core of the ad hoc committee. President Garey added that he would like to have a report at the March SEC meeting.

b. **Letter to the Regionals** – Jim Garey

President Garey reported that he has received good reception of the regional support letter sent to Dr. Fawn Ngo, President of the USFSM Faculty Senate, and Dr. Debra Sinclair, President of the USFSP Faculty Senate. He has been asked by Dr. Karen Holbrook, Regional Chancellor at USFSM, to participate in a discussion with the campus faculty on the proposed consolidation. President Garey commented that it would be helpful to look at models of how other institutions have handled this issue.

c. **Syllabus Bank Discussion** – Jim Garey

President Garey asked that the SEC revisit the issue of a syllabus bank for USF Tampa as proposed by Student Government President Moneer Kheireddine last fall. He feels there should be more support for this request. President Garey has learned that USFSM has a syllabus bank, and the one that USFSP had is out of date. The floor was opened for discussion. As was expressed at the November Senate meeting, SEC members were also concerned about students using syllabi to “go fishing,” or that some content could be misconstrued as objectionable. Also, there is the notion of students “faculty shopping” for a perceived easiest section of a course with multiple sections. Parliamentarian Smith added that the University of Florida has a syllabus bank that follows a policy. CEPI Chair Cunningham questioned the sustainability of funding. President Garey added that there could be value in having institutions download their syllabi at the same time they order their textbooks.

Provost Wilcox recommended that a small Faculty Senate group be identified to work with student government, administration, IT, student affairs, and student success. He suggested going back to SG for the original intent, to determine what students see as the value of USF providing a bank. Also, SG should be approached about paying for the sustaining funding. The Provost commented he would be willing to help facilitate. President Garey will move this forward.

**NEW BUSINESS**

There was no new business for today’s meeting.
REPORT FROM PROVOST RALPH WILCOX

Provost Wilcox’s report consisted of the following items:

- HB423 has progressed through the House Education Appropriations Committee without any changes to the section pertaining to the consolidation.

- The Senate Appropriations Bill looks good, but the House proposes a $290 million cut to higher education. There is a different fiscal responsibility as viewed by the BOT/BOG and administration versus the one viewed by the speaker of the House. The prevailing thought is that there may be a one-time reduction of funding to force spending of reserves.

- On the positive side is the financial aid package, which includes expansion of the Bright Futures Academic Scholars Award, Florida Student Assistance Grant, as well as the extension of the Benacquisto Scholarship Program to eligible students out of state.

- Pre-eminence is on track for USF. If HB 423 passes, USF will have 2 years to bring the level of student success performance at the other two institutions up to where it is on the Tampa campus. There will be some pressure on all campuses if they are evaluated as one institution, such as Tampa having to raise its bar along with the other two institutions. In the realm of performance-based funding, if HB 423 goes forward, the institutions will be collectively evaluated as one. The key is not to grow the student population any more on all campuses but to graduate more students.

- The House has designated only one USF budget, not 3 separate budgets.

At this time, Provost Wilcox asked the SEC for the following:

1. help/comments in moving the undergraduate curriculum enhancement initiatives forward;

2. help and endorsement of the broad-based textbook affordability initiative and how to continue to drive it forward; and

3. ideas for how to get more broad-based adoption and utilization of Canvas at USF to enhance student learning, engagement and assessment. The Provost needs help from the Faculty Senate to understand whether it is a campaign, a policy, or a statement that is required.

President Garey suggested bringing in someone to the full Senate to present how to use Canvas as a learning tool.

There being no further business, the meeting adjourned at 5:10 p.m.