USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING

AGENDA

April 4, 2018

3:00 – 5:00 p.m., Marshall Student Center 3700

1. Call to Order, Review of Agenda

2. Approval of Minutes from March 7, 2018 Meeting (action item)

3. Reports by Officers and Council Chairs (35 minutes)
   a. Council Recommendations from Committee on Committees – Rick Will (action item)
   b. Update on Council Term Limits – Rick Will
   c. Election Issues – Jim Garey, Matt Knight
   d. Graduate Council/Graduate School Presentations – Steve Permuth, Ruth Bahr, Associate Dean, Graduate Studies

4. Old Business (40 minutes)
   a. Update from Predatory Journal Committee – Barbara Lewis, Steve Permuth, Richard Manning, Barbara Hansen
   b. Update on Syllabus Bank – Jim Garey
   c. Report from Governance Model Ad Hoc Committee – Kyna Betancourt, Alicia Rossiter, Greg Teague

5. New Business (10 minutes)
   a. 2018-2019 Faculty Senate/Senate Executive Committee Meeting Schedule – Jim Garey (action item)

6. Report from Provost Ralph Wilcox (25 minutes)

7. Report from USF System Faculty Council President Jim Garey (5 minutes)

8. Other Business from the Floor (5 minutes)

9. Adjourn

Next scheduled meeting: May 2, 2018
Present: Kyna Betancourt, Tim Boaz, Nancy Cunningham, Jim Garey, Barbara Hansen, Matthew Knight, Barbara Lewis, Richard Manning, Christine Probes, Jill Roberts, Alicia Rossiter, Oma Singh, Drew Smith, Greg Teague, Phil van Beynen, Steve Walczak, Rick Will

Provost’s Office: Dwayne Smith, Ralph Wilcox

Guest: Ruth Bahr

President Jim Garey called the meeting to order at 3:02 p.m. The Minutes from the meeting of March 7, 2018 were approved as corrected.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Council Recommendations – Rick Will

On behalf of the Committee on Committees (COC), Chair Will presented, for approval, a list of twenty-five nominations vetted by the COC. The recommendations came to the floor with a motion to approve. Discussion was held. Several council chairs expressed concern that there were no nominees from the College of Arts and Sciences for their council. Also, there was some question as to whether or not this list reflected all of the nominations that were received. Ms. Pipkins will send the entire list of nominees to the SEC members to review. It was agreed that at today’s meeting a conditional vote on the presented list would be taken until the concerns were cleared up. The motion to approve the list was conditionally, and unanimously, passed.

b. Update on Council Term Limits – Rick Will

COC Chair Will reported that he reviewed all of the standing council charges and determined that there were only a few that did not have the following agreed-upon verbiage regarding faculty membership term: “Faculty members of the council will be appointed for staggered three-year terms, with one-third retiring each year. Members may serve two consecutive terms, after which they must retire from the council for one full year before seeking re-appointment.” It was proposed that this be the first paragraph of each charge under the Membership section; all other statements pertaining to membership will be deleted. President Garey will present this proposal to the full Faculty Senate at its April 18 meeting before the COC proceeds with the revisions.
c. **Election Issues** – Jim Garey, Matt Knight

President Garey reiterated that the deadline for submission of Senate nominations was extended to April 16. He has been, and will continue, sending messages directly to the department chairs who do not have representation. Secretary Knight reminded everyone that due to the new election process, officer elections will be off cycle. President Garey added that he would like for the Senate to consider rolling elections next year.

d. **Graduate Council/Graduate School Presentation** – Ruth Bahr

Ruth Bahr, Associate Dean of Graduate Studies, presented an overview of the Graduate Council. To aid in her discussion, copies of a Graduate Council Data Request 2017-2018 and the excerpt from the Graduate Catalog section on doctoral dissertation committees were distributed. Dean Bahr explained that Graduate Studies was looking for a better electronic platform for dissertation defenses. It is anticipated that a policy addressing the issue will be in the catalog by the Fall semester. She pointed out the areas of concerns are: major professor, dissertation defenses (faculty are not available), curricular, copyright and privacy issues. President Garey suggested to build into the process a mechanism whereby students need to prove they have a date that their committee has signed off on. Due to time limitations, Dean Bahr asked for input from councils and the SEC on this, as well as people who serve on committees.

**OLD BUSINESS**

a. **Update from Predatory Journal Committee** – Barbara Lewis, Richard Manning, Barbara Hansen

Chair Lewis reported that the committee members were reviewing a revised document. It is a statement with a preamble about why there are issues with certain journals, as well as a list of FAQs and a checklist of things to look at when considering publishing in a journal. A list of resources is also included. It is anticipated that a final draft will be ready for the April Senate meeting.

b. **Update on Syllabus Bank** – Jim Garey

President Garey reported that he met with Dr. Kevin Yee, CEPI Chair Cunningham and one of the issues was to give faculty the opportunity to permanently opt-out of posting syllabi to Canvas. Discussion was held. Provost Wilcox pointed out that it is SACS policy to have on record all syllabi, and that faculty cannot opt-out. He added that he would like to have faculty involved in the process and asked that the Faculty Senate draft a policy. President Garey commented that he would like to develop policy that satisfies the SACS requirement. In addition, he would like to put into the policy that it is the responsibility of the Academic Affairs departments to have their syllabi added to the syllabus bank. A draft policy will be presented to the Senate for a vote at its Fall meeting.
c. **Report from Governance Model Ad Hoc Committee** – Kyna Betancourt, Alicia Rossiter, Greg Teague

As chair of this committee, Dr. Betancourt presented a compilation of governance models from thirty-four public AAU universities. Dr. Teague commented that given the challenge to organize, USF should look at the things that faculty are in charge of, such as curriculum, and advisory role/function. President Garey added that the differentiation of models needs to be taken into account before USF proceeds. Provost Wilcox suggested that the ad hoc committee remove separately accredited institutions from this list of thirty-four and consider looking at other top-tier institutions in addition to those that are AAU. President Garey commented that all information gathered by the three USF institutions will be put together and considered by the USF System Faculty Council. Dr. Teague added that the SFC might also consider how business is conducted, and an integrated Senate should figure out how the other campuses can hear from the president/provost on a monthly basis. Provost Wilcox suggested that Ms. Valeria Garcia and Vice Provost Terry Chisolm could be a resource for governance models.

**NEW BUSINESS**

a. **2018-2019 Faculty Senate/Senate Executive Committee Meeting Schedule** – Jim Garey

A review and discussion of a tentative meeting schedule was held. Due to conflicting university events, it was decided that the first meeting of the SEC will be held on September 5; the first meeting of the full Senate will be held on September 26. The tentative schedule will be revised and presented to the Senate on April 18 for review.

**REPORT FROM PROVOST RALPH WILCOX**

Provost Wilcox reported the following:

At its March meeting, the Board of Governors (BOG) introduced two new committees: Alcohol, Drugs and Mental Health (ADMH) and Academic and Research Excellence (ARE). Although the ADMH committee is geared toward students and staff, it was not clear as to its purpose. USF has a process in place that is overseen by Dr. Rita DeBate, Associate Vice President Health & Wellness. The Provost would like a conversation to take place between Student Affairs, Student Success, and student advocacy groups and a presentation given at either a SEC or Senate meeting. During a discussion about funds to invest in mental health services, Provost Wilcox clarified that the institutions are to use their own because none were allocated by the Legislature.

Under the ARE committee, Vice Provost Pritish Mukherjee has been working with deans and faculty to identify academic programs and research centers that USF could consider to have reached academic prominence. Updates will be provided.

Members of the statutory consolidation task force have not been appointed. The Provost has confidence that Chair Lamb understands the importance of faculty involvement in the implementation plan.
REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT JIM GAREY

The next meeting of the SFC is scheduled for April 26 after which President Garey will have items to report.

There being no further business, the meeting was adjourned at 5:05 p.m.