USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
July 11, 2018
3:00 – 5:00 p.m., Marshall Student Center, Room 3700

1. Call to Order, Review of Agenda

2. Approval of Minutes from May 2, 2018 Meeting (action item)

3. Reports by Officers and Council Chairs (10 minutes)
   a. Vacancies: Senate, Officers, System Faculty Council – Tim Boaz, Matt Knight
   b. Report on Honors and Awards Council Activities – Barbara Hansen

4. Old Business (40 minutes)
   a. COPH Restructuring Proposal – Donna Petersen (action item)
   b. Update on USF System Strategic Plan – Greg Teague

5. New Business (40 minutes)
   a. Proposal for New Department of Medical Education – Valerie Parisi, Bryan Bognar (action item)
   b. Request for faculty representation on USF Sustainability Committee – Tim Boaz

6. Report from Provost Ralph Wilcox (20 minutes)

7. USF System Faculty Council Report – Tim Boaz (5 minutes)

8. Other Business from the Floor (5 minutes)

9. Adjourn

Next scheduled meeting: August 1, 2018
President Tim Boaz called the meeting to order at 3:10 p.m. He explained that with Dr. Garey’s recent appointment to Vice Provost, he would be serving as the Faculty Senate President until the end of the 2019 term. A few issues that Dr. Boaz will be working on this year are the consolidation process, as well as the function of the Senate standing councils. A review of today’s agenda resulted in moving the two restructuring proposals to the beginning of the meeting.

PROPOSAL FOR NEW DEPARTMENT OF MEDICAL EDUCATION-MORSANI COLLEGE OF MEDICINE (MCOM) – Dr. Valerie Parisi, Senior Associate Vice President for Academic Affairs, USF Health and Vice Dean for Faculty Affairs, MCOM and Dr. Brian Bognar, Vice Dean for Educational Affairs, MCOM

Dr. Parisi explained that the purpose of today’s presentation was to report on a proposal for a new department of Medical Education in the MCOM. At this time, Dr. Bognar outlined a brief history of a proposal to reorganize the Office of Educational Affairs (OEA) into the Department of Medical Education (DME). He also reviewed the rationale for department status, as well as financial and budgetary implications. Pending approval by the MCOM faculty council, USF Faculty Senate and USF System Faculty Council, the transition would occur by the end of August 2018.

At this time, the proposal was discussed with the following comments/questions/clarifications:

- No faculty will be forced to join the department. There are forty faculty in OEA who do not have a primary home but would have one under the new proposal.
- The proposal was approved by the MCOM Faculty and Academic Councils. The 1 negative vote from the Faculty Council was due to a misunderstanding about who could join the department.
- Dr. Steve Permuth expressed concern about a vice dean (in this case Dr. Bognar) serving as department chair. Dr. Parisi explained that Dr. Bognar’s appointment would be for 5 years; however, this decision would be made by Dean Charles Lockwood.
• Ms. Barbara Lewis suggested that the faculty vote be included in the documentation, demonstrating that they were all consulted.
• Overarching tenure and promotion guidelines would be used for all faculty.
• The August 2018 date was selected because the GME (graduate medical education) program agreement with the HCA has been executed, and the MCOM should be reviewing and appointing faculty now.

President Boaz commented there were 2 issues to address regarding this proposal:

1. Was there adequate consultation with faculty? The SEC members voted that it was adequate.

2. What are the overall impressions of the proposal?
   - giving faculty a permanent home;
   - giving faculty the flexibility to decide whether or not to join department;
   - closing a gap; and,
   - it seemed to be a natural evolution.

Additional comments offered:
• SEC should discuss how to set a timeline for having reorganization documents submitted to them in a timely manner to allow for an in-depth review.
• People should be invited back to report on how a reorganization is going; for example, is it working out as anticipated?

There being no further comments, the members voted to approve the proposal. President Boaz concluded by stating the proposal will go to the USF System Faculty Council on July 19. He will send the SEC comments to that group, as well as draft a memo to Dr. Charles Lockwood, Senior Vice President of USF Health.

**COLLEGE OF PUBLIC HEALTH (COPH) RESTRUCTURING PROPOSAL** – Donna Petersen, Senior Associate Vice President of USF Health and Dean, COPH

At the March 2018 SEC meeting, Dean Petersen presented a proposal for a structural reorganization of the COPH. After a thorough review and discussion, the SEC determined that although the COPH faculty supported the concept to go in a new direction, there was no restructuring plan offered at that time as to what would happen after the departments are dissolved. Then President Garey explained that the purpose of the SEC and Faculty Senate is to determine that faculty had been sufficiently consulted on a proposed reorganization. If the college decides to re-do its structure, a new proposal will need to be completed and brought back to the SEC. Therefore, it was decided that voting would be deferred until (and if) an actual proposal is put forward.

In response to the SEC’s decision, Dean Petersen returned to today’s meeting with an updated proposal of re-establishing the college as the single academic unit for public health, eliminating the current five departments. The primary academic home for all faculty would be the college, as it was when the college was founded; the degrees offered by the college would remain college
degrees; the faculty governance and leadership structures would serve all functions and mission areas of the college. The proposal was prepared in accordance with USF System Policy 10-055.

The floor was opened for discussion. Dean Petersen clarified that the plan is to have everything wrapped up by August, which is the beginning of the new academic year and in time for the college’s accreditation site visit in October. Some concern was expressed about the dean being responsible for faculty annual evaluations, especially in relation to what recourse a faculty member would have if there are any issues. Dean Petersen replied that the individual would be referred to Vice President Parisi. Dean Petersen also clarified that faculty have found it very positive to have the dean responsible for evaluations.

There being no further questions or comments, a motion was made and seconded to approve this proposal. The motion unanimously passed. President Boaz will draft a memo with the SEC’s comments and forward it to Dr. Charles Lockwood, Senior Vice President of USF Health.

REPORTS FROM OFFICERS AND COUNCIL CHAIRS

a. Honors and Awards Council Activities – Barbara Hansen

Chair Hansen announced that this is her last year as chair of the Honors and Awards Council (HAC). Next year’s chair will be Dr. Lee Stefanakos from the College of Engineering.

The main issue Chair Hansen wanted to bring to the attention of the SEC is the paucity of nominations for the faculty awards offered under the auspices of the Faculty Senate, especially for the Theodore and Venette Askounes-Ashford Distinguished Scholar Award. The funders are willing to increase the award, but they would like to see more awardees. A copy of the nomination schedule for the 2018-2019 was provided so that the SEC members could take this information and approach their colleges to provide nominations. Dr. Hansen is open to any suggestions to improve the process and how to have these awards more prominent.

REPORT FROM SENIOR VICE PROVOST DWAYNE SMITH

On behalf of Provost Ralph Wilcox, Dr. Smith reported the following:

• USF has been officially designated as preeminent by the Florida Board of Governors which comes with millions of dollars in recurring funding.

• As a “mature” young university, USF was selected to host the Times Higher Education Young Universities Summit, June 5-7, 2018. It was very successful and people left with a good impression of USF.

• The performance-based funding metrics were discussed, and although USF ranked number 3, and tied with Florida State University (FSU), the resulting funding was not split evenly between the two universities. Instead, FSU received more points for
improvement over the past year and will receive the full funding. Still, USF did very well. USF will be working on 2 metrics next year: (1) 4-year graduate rate, and (2) first year retention rate.

- Next year’s foci: (1) looking more at graduate student success, (2) what constitutes faculty success, and (3) digital learning.

Faculty were thanked for their work for getting USF up to this point.

- The Consolidation Task Force calendar was distributed, with efforts starting the following week.

**USF SYSTEM FACULTY COUNCIL REPORT** – Tim Boaz

President Boaz reported that the SFC activities for this year include: consolidation, tenure and promotion issues, looking at models on how to structure Faculty Senates on multi-institution campuses, and its web site. The next meeting is scheduled to be held on Thursday, July 19, 2018 on the Tampa campus. Everyone was invited to attend.

There being no further business, the meeting adjourned at 5:10 p.m.