USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
October 10, 2018
3:00 – 5:00 p.m., Marshall Student Center Room 3700

1. Call to Order, Introductions, Review of Agenda

2. Approval of Minutes from September 12, 2018 Meeting (action item)

3. Reports by Officers and Council Chairs
   a. Committee on Committees – Rick Will (action items)
      1. Council Recommendations
      2. Due Process being by-passed to fill Vacancies
      3. College of Pharmacy Representation on Graduate Council
   b. Honorary Degree Recommendations – Lee Stefanakos (action item)
   c. Updates from other Councils
   d. Discussion of Council membership

4. Old Business

5 New Business
   a. Agenda for October Faculty Senate Meeting

6. Report from Provost Ralph Wilcox

7. USF System Faculty Council Report – Tim Boaz

8. Other Business from the Floor (5 minutes)

9. Adjourn

Next Meeting: November 14, 2018
USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
October 10, 2018


Provost’s Office: Jim Garey, Pritish Mukherjee, Dwayne Smith

Guests: Arthur Shapiro

President Tim Boaz called the meeting to order at 3:06 p.m. The agenda was accepted as printed. A motion was made and seconded to approve the Minutes from the September 12th meeting as presented. The motion unanimously passed.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Committee on Committees – Rick Will (action items)

   1. Council Recommendations

      Chair Will reported that forty-four nominations were received in response to the fall solicitation. There were two contested positions. The nominations were vetted by the COC (Committee on Committees), voting to accept if none were contested. The recommended nominations were reviewed by the Provost Office, with no objections. If approved today, the recommendations will go to the Faculty Senate meeting on October 24 for consideration. Chair Will confirmed that there still are vacancies on councils. Member-at-Large Manning expressed concern about there being enough vacancies for new Senators to which Chair Will responded that they would be informed of vacancies once these nominations have been processed.

      The question was raised about the process for filling a vacancy that occurs mid-term. Chair Will responded that it is possible for the COC to appoint someone under certain circumstances. President Boaz clarified that the SEC sets the agenda for Faculty Senate meetings and items need to be vetted at this level first. Dr. Steve Walczak, chair of the Publications Council, felt the recommendations should go directly to the Faculty Senate and anyone from this body could bring issues to the floor there. There was a call to question. The motion to approve the council recommendations as presented unanimously passed.

   2. Due Process being By-passed – Rick Will

      Before opening the floor for discussion of this issue, Chair Will reviewed the due process for council nominations: (1) There is a call for nominations. (2) Nominations are vetted by the COC. (3) Those that make the cut are voted upon by the COC. (4) A final slate of recommendations is presented to the SEC/FS for approval. (5) Appointment letters are sent. He pointed out that sometimes a
council chair appoints someone who did not go through due process. He reiterated that this individual could represent the person being replaced, but he/she does not have voting privileges. COC Chair Will will continue to do full process. Once approved, all council chairs will receive a list of new members. If there is someone who shows up that is not on the list, they have not gone through due process.

Parliamentarian Smith clarified that council members can be solicited to fill vacancies on a continuous basis.

President Boaz commented that he would like to have a more general look at each council charge. The consolidation Task Force on Governance is reviewing councils as to what they will look like as far as the charges and apportionment so that other campuses are represented. He felt this was a good time to go through each of the charges, look at the lineup and rethink how seats are allocated. The process should be delineated within the COC charge and the council charge, and a basic framework created that would be consistent across councils. President Boaz, COC Will and Parliamentarian Smith will look at the language for lineup rationale to come up with a general principle for the membership to be brought back to the SEC.

At this time, President Boaz charged each of the council chairs: to review their charge, membership and allocation; look at specifics and scope of charges; and possibly think about if their council is necessary. They are to report their findings to the SEC at its January 23rd meeting. SEC members questioned the role of the Faculty Senates in the consolidation decisions, and whether or not they would continue to have a Senate definition. Vice Provost Mukherjee clarified that all suggestions of the consolidation subcommittees will be presented to all Senates. He encouraged the SEC members to send any thoughts either to the subcommittee chairs to him or Dr. Donna Petersen, co-chair.

3. College of Pharmacy Representation on Graduate Council

The College of Pharmacy has reached out to Chair Will requesting representation on the Graduate Council. Chair Will has reviewed the Graduate Council charge and, by default, the college is entitled to have representation. Chair Will will conduct a one-off solicitation in the College of Pharmacy for two faculty members.

b. Honorary Degree Recommendations – Lee Stefanakos (action item)

On behalf of the Honors and Awards Council (HAC) Chair Stefanakos presented four honorary degree nominations received this semester. The HAC approved all four nominations and, they came to the SEC with a motion to approve.

1. Cheryl Brown Henderson, MA – Honorary Doctorate of Education
No discussion was held. The motion to approve Ms. Henderson for this award unanimously passed.

2. **Lynn Pasquerella, Ph.D.** – Honorary Doctorate of Humanities  
   No discussion was held. The motion to approve Dr. Pasquerella for this award unanimously passed.

3. **Melanie Sanford, Ph.D.** – Honorary Doctorate of Science  
   Discussion was held as to the connection Dr. Sanford has to USF. It was agreed that honoring her gives credit and brings recognition to USF. There was a call to question. The final vote to approve Dr. Sanford for this award passed with one abstention.

4. **Kate Tiedemann** – Honorary Doctorate of Business Administration  
   No discussion was held. The motion to approve Ms. Tiedemann for this award unanimously passed.

HAC Chair Stefanakos will present the four recommendations to the full Faculty Senate at its October 24th meeting.

c. **Updates from Councils**

   At President Boaz’s request, each chair gave a brief update on activities of his/her council. Dr. Jerome Breslin, Chair of the USF System Research Council was absent from today’s meeting; no representative from the council was present to report.

**OLD BUSINESS**

There was no Old Business for today’s meeting.

**NEW BUSINESS**

a. **Agenda for October Faculty Senate Meeting**

   President Boaz will obtain reports from the consolidation workgroups, plus a research update, to share with Senators.

**REPORT FROM SENIOR VICE PROVOST DWAYNE SMITH**

Dr. Smith reported that the firm of Greenwood/Asher & Associates, Inc. was selected by members of search committee to find USF’s next System president. He pointed out that the firm is headquartered in Florida, which is considered to be an advantage.

Vice Provost Mukherjee reiterated the consolidation subcommittee deadlines. He encouraged everyone to send feedback to the subcommittee chairs.
USF SYSTEM FACULTY COUNCIL REPORT – Tim Boaz

There was no report to be given.

OTHER BUSINESS FROM THE FLOOR

1. President Boaz acknowledged the great turnout for the New Senator Orientation. He is looking forward to having a new group of faculty. Member-at-Large Manning was thanked for setting this up.

2. Dr. Jenifer Schneider was introduced, and welcomed, as vice president for the 2018-2019 academic year.

There being no further business, President Boaz adjourned the meeting at 4:50 p.m.