USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
February 6, 2019
3:00 – 5:00 p.m., Marshall Student Center Room 3700

1. Call to Order, Review of Agenda
2. Approval of Minutes from January 9, 2019 Meeting (action item)
3. Reports by Officers and Council Chairs
   a. Honors & Awards Recommendations – Lee Stefanakos (action item)
4. Old Business
   a. Update on CIC – Faculty Affairs - Team A – Tim Boaz/Jim Garey
5. New Business
   a. Update from CIC - Graduate Studies Team – Greg Teague
   b. Revision of Summer Academic Calendar – Cindy DeLuca
   c. Discussion of Policy 10-055 review during consolidation
6. Report from Provost Ralph Wilcox (20 minutes)
7. USF System Faculty Council Report – Tim Boaz (5 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next Meeting: March 6, 2019
USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
February 6, 2019

Present: Oma Baliram Singh (CTIR), Scott Besley (GenEd Council), Tim Boaz (President); Amber Dumford (CEPI), Robin Ersing (Secretary), Barbara Lewis (CFI), Richard Manning (Member-at-Large), Steve Permuth (Graduate Council), Jill Roberts (UG Council), Jenifer Schneider (Vice President), Lee Stefanakos (HAC), Rich Will (CoC), Steve Walczak (Pub Council)

Provost’s Office: Ralph Wilcox, Dwayne Smith, James Garey, Cindy DeLuca

Guests: Greg Teague, Owen Hooper, Arthur Shapiro

President Tim Boaz called the meeting to order at 3:10 p.m. The Minutes from the meeting of January 9, 2019 were amended to show that Richard Manning contacted Dr. Oma Singh, not “had not contacted” (see: Old Business A). The amended Minutes were unanimously approved.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Honorary Degree and Kosove Award Recommendations – Lee Stefanakos

On behalf of the Honors and Awards Council (HAC), Chair Stefanakos presented the following recommendations for review and consideration by the Senate Executive Committee (SEC):

Honorary Degree

1. Ms. Audrey Heimler – Honorary Doctorate of Public Health
2. Dr. Harlan M. Krumholz, MD, SM – Honorary Doctorate of Medicine
3. Ms. Pamela Muma – Honorary Doctorate of Business Administration

Kosove Awards

Dr. Jeanne Travers, School of Theatre and Dance, College of The Arts – Kosove Distinguished Undergraduate Teaching and Service Award

Dr. Rebecca West Burns, Department of Teaching and Learning, College of Education – Kosove Distinguished Graduate Teaching and Service Award

The recommendations came to the SEC from the HAC with a motion to approve. No discussion was held. The motion to approve all recommendations unanimously passed.
OLD BUSINESS

a. **Update on CIC – Faculty Governance – Team A – Tim Boaz/Jim Garey**

On behalf of the Faculty Governance workgroup, President Boaz reported that workgroup reports are due on Friday and that Team A is pretty close to finalizing its report. Team A was asked to provide a process and timeline for establishing constitution and bylaws, council and committee structure, tenure and promotion guidelines, curriculum oversight and faculty selecting home campus.

A group of six (3 senate presidents + 1 designee from each campus) will compose draft constitution and bylaws, primarily following the Tampa model. The councils are described in the bylaws. To provide a transition to the new, consolidated Faculty Senate it was proposed that faculty members on any of the three current senates with time left to serve may complete their term on the consolidated Senate starting July 1, 2020. The rest of the positions will be filled by an election, based on a to-be-established apportionment model. It was also proposed that the entire model would reviewed after one year, so that any needed changes could be identified.

For T&P guidelines, a committee was appointed to produce a draft set of guidelines based mostly on the current Tampa model. The group will be comparing the current guidelines from the 3 campuses side by side in three columns. The goal is to complete a draft in March. This would be presented to the three Senates in April and sent to the separate campuses in May. USF-UFF Chapter President Shapiro stated that T&P is part of bargaining. President Boaz explained that this is why the goal was to complete T&P guidelines by June 30, 2019 and so that they would become effective on July 1, 2020. This process for T&P guidelines is consistent with the collective bargaining agreement. Member-at-Large Manning commented that although changes can be made without the union—as long as they are consistent with the CBA—that doesn’t mean they can’t be invited.

Tuesday February 12, the reports will be presented to the Board of Trustees.

NEW BUSINESS

a. **Update from CIC – Graduate Studies Team – Greg Teague**

Greg Teague presented a set of recommendations that were due Friday February 1.

- The Office of Graduate Studies should have higher status
- We need a graduate council that can do its work: this is a matter of size and it needs to include all three (3) campuses. He presented a graph that showed:
  - Representation by college for each campus
  - Number of representatives by college; this is a small number
  - Absence of a box means that there is no council on that campus
- The goal is to avoid too great of a burden for service by campus. To accomplish this, the suggestion is to continue with the staggered 3-year terms and to provide
the recruitment process (Committee on Committees) with a number for representatives by college and campus. This is craft suggestion, not a formula.

- Another suggestion was to rotate the Chair position each year. There was a discussion that it would not necessarily yield the best person for the job. On a positive note, it would distribute the number of service hours over many faculty members.

b. **Revision of Summer Academic Calendar** – Cindy DeLuca

Associate Vice President for Innovative Education Cindy DeLuca, former president of The North American Association of Summer Sessions (NAASS), explained that we are reimagining summer sessions on campus. Owen Hooper, Director of Summer and Alternative Calendar Programs, discussed restructure.

Director Hooper displayed a “Summer 2020 Model Part of Term – Draft” report, comprising a table with names and key dates for sessions, selected goals and discussion points. The model is based on the successful Purdue model. This model provides students with more options to increase graduation rates. Four-year graduation rates are important for our students.

Member-at-Large Manning inquired what the estimated increase in teaching hours will be as a result. Director Hooper explained that this proposal is primarily about balancing out the number of credit hours over 12 months. Thus, the projected increase in teaching hours is only 10% over a 2-3 year period.

The College of Engineering initially requested this change so that their students would have more calendar time to complete some of their challenging courses over the summer. There was a general discussion among SEC members about the suggested changes to the academic calendar. Associate Vice President DeLuca emphasized that we should go slowly and focus on student success. The current focus is on incoming students and students that need to graduate.

c. **Discussion of Policy 10-055 review during consolidation**

Secretary Robin Ersing discussed that the School of Public Affairs currently in the College of Arts and Sciences (CAS) was being proposed to be moved into the College of Behavioral & Community Sciences. A vote held by the faculty of the School indicated that they are against the move. Although the school is not involved with consolidation, the unit was told that the College of Arts and Sciences might be separated into two new colleges. She said that her colleagues are anxious.

Provost Wilcox stated that there is a lot of anxiety at all the campuses. He is expecting to receive the twelve cluster reports Friday and compile them on Saturday. Each of the clusters were provided a charge. They are readily available on the web. For instance, in terms of academic units, what is the appropriate alignment of faculty? Criminology is in
three different colleges at the three campuses, the same applies to biology. The clusters are trying to conceive of the optimal future organizational structure.

President Boaz inquired if the reports will be readily available. Provost Wilcox explained that he has not seen them yet. President Boaz stated that we need to encourage our faculty to find out what the proposals are and ask our colleagues how this will impact them. Provost Wilcox responded that he went to great lengths to work with the regional chancellors to find faculty, primarily tenured, to be part of this process.

The reports will be discussed at the Board of Trustees meeting on February 12, 2019.

REPORT FROM PROVOST RALPH WILCOX

Provost Wilcox had nothing further to report. He encouraged the USF Tampa Faculty Senate to be more active in making its voice heard in the Consolidation process.

USF SYSTEM FACULTY COUNCIL REPORT – Tim Boaz

Senate President Tim Boaz had nothing further to report.

OTHER BUSINESS FROM THE FLOOR

There being no further business, the meeting adjourned at 5:31 p.m.