USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA
May 1, 2019
3:00 – 5:00 p.m., Marshall Student Center 3700

1. Call to Order, Review of Agenda

2. Approval of Minutes from April 3, 2019 Meeting (action item)

3. Reports by Officers and Council Chairs (45 minutes)
   a. Council nominations – Rick Will
   b. End of year reports from Council Chairs

4. Old Business (10 minutes)
   a. Revised Tenure & Promotion Guidelines

5. New Business (5 minutes)
   a. Future Agenda Items for Faculty Senate – Tim Boaz

6. Report from Provost Ralph Wilcox (20 minutes)

7. Report from USF System Faculty Council – Tim Boaz (5 minutes)

8. Other Business from the Floor (5 minutes)

9. Adjourn

Next scheduled meeting: June 5, 2019
USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
May 1, 2019
3:00 – 5:00 p.m.
Marshall Student Center 3700

Present: Jenifer Jasinski-Schneider (Vice President), Oma Baliram-Singh (CTIR Chair), Amber Dumford (CEPI Chair), Richard Manning (Member-at-Large), Steve Walczak (Publications Chair), Scott Besley (GE Chair), Rick Will (CoC Chair), Jerome Breslin (RC Chair), Lee Stefanakos (HAC Chair), Robin Ersing (Secretary), Steve Permuth (GC Chair), Alessio Gaspar (LC Co-chair), Philip Van Beynen (Sergeant-at-Arms), Jill Roberts (UG Chair), and Tim Boaz (President).

Guests: Provost Ralph Wilcox, Vice Provost Dwayne Smith, Vice Provost British Mukherjee, Greg Teague and Arthur Shapiro (UFF President)

1. Call to Order, Review of Agenda
   Senate President Boaz called the meeting to order at 3:05 p.m. and noted an addition to the agenda; the move of the Health Sciences Program has been added.

2. Approval of Minutes from April 3, 2019 Meeting
   A motion to approve the minutes was duly seconded and unanimously approved.

3. Reports by Officers and Council Chairs
   a. Council nominations – Rick Will (action item)
      We have three (3) council nominations to approve, all for the Graduate Council. Two would like to serve a second term, the other is new. Rocco Malservisi from Geosciences is new. Ingrid Bahner and Dave Vrushank served in 2016-2019 and have agreed to serve again in 2019-2022. This comes with a motion from the Committee-on-Committees to approve all three candidates. It was unanimously approved.

   b. End of year reports from Council Chairs
      i. Educational Policy and Issues (CEPI): Amber Dumford explained that they have worked extensively on syllabus policy. Recently, they met with Kevin Yee from ATLE; he would like to start a syllabus committee and is happy to serve on it so that it has continuity from year to year. Senate President Boaz suggested we put this on a future agenda.

      ii. Faculty Issues: Philip van Beynen, standing in for Barbara Lewis, reported that the council had discussed issues such as parking; how faculty are treated on campus, guns on campus, etc. A survey for faculty was developed, but was not distributed. The general consensus was that things were put on the backburner due to consolidation. How faculty are treated will probably be an important issue as we go into consolidation.
iii. **Technology for Instruction and Research (CTIR):** Oma Baliram-Singh reported that the council has been a great forum for new information. There were in-person reports at most meetings from Canvas, IT, Innovative Education, etc. Some council members summarized and sent out this information to his/her faculty after the meeting. A new chair—Mahmooda Pasha from Public Health—and co-chair—Stephanie Jacobs from the Tampa Library—were elected.

iv. **Student Admissions:** Chair Alicia Rossiter was not present.

v. **General Education:** Scott Besley explained that the council has been busy certifying courses, reviewing 90-100 courses in one semester, and at the same time working with St. Petersburg and Sarasota-Manatee to help them certify courses that fit in with a consolidated university. Assessments, how they will be graded, was one of the concerns. But that is not what the council is working on; we are studying learning outcomes to see if students fall below, meet or exceed the expectations, particularly as prescribed by SACS. Grading is up to the faculty member.

vi. **Graduate Council:** Steve Permuth explained that faculty at the other campuses are worried: How do I publish? Am I going to be invited to teach? How about credentialing: Who can (is able) to chair a graduate committee? Another issue is grade inflation at the graduate level: 93% of graduate students get As. Richard Manning noted that this is not grade inflation: getting a B at the graduate level is the equivalent of getting a D at the undergraduate level, sending the message that the student is not progressing as expected. So, it might just mean that things are progressing as expected.

vii. **Honors and Awards Council:** Lee Stefanakos reported that everything went well. Provost Wilcox approved all of the council’s nominations. The new solicitation is for fall. Now, the council needs help from the Faculty Senate administrator to post and distribute a request for nominations.

viii. **Library Council:** Alessio Gaspar reported that they are going to run a survey to find out what services faculty think that the library has and what they would like. Textbook affordability project, on which they have been working with TAP, is underway in order to educate faculty.

ix. **Publications Council:** Steve Walczak reported that the council had 17 applications and funded 13 of those. There were a few that had to be turned down because the council was out of money. A report was provided to the Provost’s Office requesting to continue the council and to increase funding to meet demand. The rationale is that if faculty get published in this print publication, it will be easier to get published elsewhere.
x. **Research Council:** Jerome Breslin reported that they have met twice a month since September. The council administers the internal research awards program. For the spring, we reviewed packets for internal grants: 119 applications and 74 were awarded. The College of Arts & Sciences had both the most applicants and the most awardees. The success rate per college was pretty similar, so we were fair. There are three somewhat larger awards: 10-20k. Proposal enhancement. Creative Scholarship. International Travel grants for faculty. 100k for each. In total, we gave out almost $498,000 this year. We have received only three applications for the USF Outstanding Research Achievement Award so the deadline was extended to May 13. Florida Department of Health: there were 17 people who applied for P.I. but the state said that it is due now. Dr. Hsiao-Lan Wang from the College of Nursing was elected as next year’s Chair.

xi. **Undergraduate Council:** Jill Roberts explained that they have reviewed about 60 items each month. There is a curriculum freeze. On another note, only three faculty and three students are returning next year. Most have served two terms and cannot serve anymore. This is Jill’s last year as chair; that means having an inexperienced chair going into consolidation.

c. **General Issues Regarding Councils:**

i. **Membership, Apportionment and Line-up:** Do we have the right lineup for councils? Are the 12 that we have the right councils to have? How do we get the councils populated? Richard Manning provided two suggestions: Incentivize work on councils and add a Diversity Committee. Provost Wilcox also provided two suggestions: Reach out to the other campuses to ask what councils they suggest and plan a one-day retreat soon for the SEC to get organized and on message. Richard Manning commented that work has to be done before the retreat in order for it to be productive. Senate President Boaz promised to start planning for that right away.

4. **Old Business**

a. **Revised Tenure & Promotion Guidelines**

Senate President Boaz explained that removing the word “collegiality,” as voted on by the Tampa Faculty Senate on April 17, met with approval at the April 18 SFC meeting. Greg Teague attended the meeting to answer questions. The guidelines are now going to the SFC for a vote at their May meeting. If approved, they will then be forwarded to the Provost’s Office. Subsequently, the Provost’s Office will reach out to the UFF to work on these.

**Moving of Health Sciences Program from CAS to CoPH**

Senate President Boaz explained that this came as a surprise to faculty members. He is asking if this is something that should go through the Policy 10-055 process.
It is unclear to him if it fits this policy because it does not involve relocation of faculty; it mainly involves a Director of the Program and Advisors in the Program; but it might be the sort of issue that we should take an advisory position on and forward to the Provost’s Office. Steve Walczak explained that this is a done deal and that they have already lost two faculty and six advisors to the move. It is a sizeable program: CoPH have gained a headcount of 1800 students from CAS.

Does moving a program from one college to another qualify as major organizational restructuring of an academic unit or is moving of a program exempt? According to “III. Definition of Terms. Major organizational restructuring is defined as any creation, dissolution, merger, or separation of academic departments, schools, or colleges.” What are our options? We should look to the future and make a recommendation to amend 10-055 to include “programs” to make sure faculty are consulted and have input before such a change happens. It was agreed that Richard Manning will draft something, Steve Walczak will review it, and it will be presented at our June meeting.

5. New Business
   a. Future Agenda Items for Faculty Senate – Tim Boaz

President Boaz announced 2 potential SEC agenda items for Summer – a Policy 10-055 proposal from the Morsani College of Medicine and consolidation of the Faculty Senate Constitution and Bylaws.

6. Report from Provost Ralph Wilcox

There are two key elements from the conference final budget proposal. Line 21: $12.5 M of recurring funds for performance-based funding. By our estimation, we are ranked third among 11 institutions. We were ranked second until a couple of days ago when the University of West Florida scored high on improvement and passed us. As you know, USF scores exclusively on excellence. Line 30: A base budget reduction of $35 M means a $5 M reduction for USF; that has to be filled right away. This is at a time when we are delivering the best year in the history of this institution. On a good note, we received substantive funding for the Morsani College of Medicine building: $12.4 M of the $14.6 needed. Approval to use carry-forward funds for capital projects will have to fill the gap. There was a general discussion about the advantages of having political clout.

7. Report from USF System Faculty Council – Tim Boaz

President Boaz reported that the SFC reviewed the work of the ICCCC workgroup, revision of the Tenure & Promotion Guidelines, the workgroup on consolidation of the Faculty Senate Constitution and Bylaws, the new Provost Initiatives, and the Intellectual Diversity Survey proposed in the Florida Legislature.
8. Other Business from the Floor

None

9. Adjourn at 5:30 PM. Next scheduled meeting: June 5, 2019