USF FACULTY SENATE MEETING
September 26, 2018
3:00 – 5:00 p.m.
Chamber Room 4200 Marshall Student Center

1. Call to Order, Review of Agenda
2. Approval of Minutes from April 18, 2018 Meeting
3. Welcome and Updates from Faculty Senate President Tim Boaz (10 minutes)
4. Reports by Officers and Council Chairs
   a. Vice President Position – Robin Ersing (10 minutes)
   b. Syllabi Bank Language – Nancy Cunningham, Kevin Yee (10 minutes)
5. New Business
   a. Update on USF Consolidation Process (Pritish Mukherjee) (15 minutes)
   b. Faculty Affairs Subcommittee on Consolidation
      1. Tenure and Promotion Workgroup – Greg Teague (15 minutes)
      2. Faculty Governance Workgroup – Tim Boaz (15 minutes)
6. Report from Provost and Executive Vice President Ralph Wilcox (20 minutes)
7. Report on USF System Faculty Council Activities – Tim Boaz (5 minutes)
8. Report from USF UFF President Arthur Shapiro (5 minutes)
9. Other Business from the Floor (5 minutes)
10. Adjourn
Faculty Senate President Tim Boaz called the meeting to order at 3:07 p.m. The Minutes from the April 18, 2018 meeting were approved as presented.

WELCOME AND UPDATES FROM FACULTY SENATE PRESIDENT TIM BOAZ

President Boaz presented the following updates:

- A Constitutional change in the apportionment of Senate seats has resulted in the largest group USF has ever had.
- Senator-at-Large Richard Manning has arranged for a New Senator Orientation on October 3, 2018. It was pointed out two important duties for Senators are to attend meetings, and all are expected to serve on a Senator or university-wide council.
- The consolidation of the three USF campuses has begun.
- USF has attained pre-eminent status.
- Senator Robin Ersing volunteered to serve as Secretary for the 2018-2019 AY.
- President Judy Genshaft will be retiring July 2019.

The Senate Executive Committee (SEC), acting on behalf of the Faculty Senate during the summer, met in May, July and August. There was no June meeting due to a lack of quorum. President Boaz reported the following highlights of those meetings:

May

Then President Jim Garey resigned to take the position of Vice Provost of Academic Labor Relations and Academic Space Planning, replacing Dr. Kofi Glover who retired. Vice President Boaz stepped in over the summer to become president; therefore, leaving the vice president position vacant.

July

Two reorganization proposals submitted under the 10-055 policy were considered:
1. College of Public Health – reorganizing the college by eliminating departments, and
2. Morsani College of Medicine – establishing a new Department of Medical Education

Both proposals were adequately processed; both were approved and forwarded to the senior leadership of USF Health for consideration.

August

In response to a request from Dr. Peter Stiling, Assistant Vice Provost of Strategic Initiatives, President Boaz solicited for, and received, replies expressing interest in serving from Drs. Phil Levy, Sharon Hanna-West, and Patrizia La Trecchia. The names of all three individuals will be forwarded to Dr. Stiling.
Two workgroups were created to address the issues of a syllabus bank and predatory journals.

A subcommittee was created to revise and revamp the Faculty Senate web site. It will be reviewed for content and navigability. Parliamentarian Drew Smith is chairing the subcommittee. He should be notified of any ideas.

September

At the request of the BOT, the names of three members from the Senate/SEC and three prominent USF faculty were forwarded to serve on the search committee for President Genshaft’s replacement. Committee membership will be listed on the BOT web site.

REPORTS FROM OFFICERS AND COUNCIL CHAIRS

a. Vice President Position – Robin Ersing

Secretary Ersing announced that Senator Jenifer Schneider’s nomination was the only one received for the position of Vice President. The floor was opened for additional nominations. No additional ones were received; therefore, the floor was closed to nominations. A unanimous voice vote was given to appoint Senator Schneider as Vice President for the 2018-2019 academic year. Her appointment will be effective immediately.

b. Syllabi Bank Language – Nancy Cunningham and Kevin Yee

Ms. Cunningham, past Chair of the Council on Educational Policy and Issues (CEPI), along with Dr. Kevin Yee, Assistant Dean of Enrollment Planning and Management, presented draft language for a policy on syllabus creation and access. The presentation covered the following topics:

• Student Tech Fee 2016-17: Syllabus Bank to meet student goal of obtaining clarity of what will be taught. Proposed implementation: build in Spring 2019
• Syllabus Summer Project: CEPI plus UGS
• USF Syllabus Template: Current Status
• USF Syllabus Practices (storage, etc.) Survey Results
• Survey Commentary (from Chairs and Senate Executive Committee)
• Review of AAU Institutions University Policies on Syllabi (by CEPI)
• Syllabus Required Elements (USFT): Current Status
• Student Learning Outcomes
• Draft Policy

The proposed syllabi bank language came to the Senate with a motion to approve. It was clarified that if the recommended language was approved, it would be forwarded to Provost Wilcox for consideration of a policy. There being no further discussion, the motion was unanimously passed.
NEW BUSINESS

a. **Update on USF Consolidation Process** – Pritish Mukherjee, Vice Provost and Associate Vice President for Strategic Talent Recruitment, University Reputation and Impact

Dr. Mukherjee presented an encapsulated form of information to bring the Senate up-to-date on the USF System Consolidation. The following topics were covered:

- Entities working on the consolidation
- USF Consolidation, Accreditation & Preeminence (CAP) Committee
- USF Consolidation Planning, Study, and Implementation Task Force and its members
- Task Force Charge which is divided into 3 sub-charges and subcommittees; each charge is divided into sub-tasks
- USF Accreditation Consolidation Timeline
- USF Internal Consolidation Implementation Committee (CIC) consisting of six different subcommittees: General Education & Curriculum Alignment, Faculty Affairs, Research, Student Success, External Affairs, and Business and Finance

Dr. Mukherjee reiterated that USF’s input is strictly advisory; the final product will be decided by the BOT. There are no recommendations at this time.

The suggestion was made from the floor that the Faculty Senate should have input into faculty on the other campuses that are not tenured but are looking at T&P guidelines on this campus.

The slide presentation on the Update of the USF System Consolidation will be disseminated to Senators, as well as added to the Senate web site.

b. **CIC Faculty Affairs Subcommittee Workgroup on Tenure & Promotion** – Greg Teague

Dr. Teague’s presentation was an update on work in-progress consisting of the subcommittee’s charge subtasks, a draft Academic Program Structure Proposal by Huron dated September 19, 2018, guiding principles with implications for T&P, potential/perceived issues, tensions, concerns for work on T&P guidelines, ensure continuous accreditation, maintain preeminence/raise performance, ensure equitable treatment of current faculty, and ensure that all campuses thrive.

The presentation will be disseminated to the Senators, as well as posted on the Senate web site.

c. **CIC Faculty Affairs Subcommittee Faculty Governance Workgroup** – Tim Boaz

President Boaz pointed out that the subcommittee’s charge subtask to be addressed by the Tampa campus is to review and recommend policies for shared governance. Therefore, his presentation focused on the following items: Issues to Address, Current Faculty
Governance Structure, Proposed Faculty Governance Structure, and Main Issues to Resolve.

This presentation will be disseminated to the Senate and posted to the Senate web site.

At this time, the floor was opened to questions and discussion, resulting in the following:

Senator Richard Manning asked what is Huron recommending to change the Tampa’s College of Arts and Sciences into two colleges. Dr. Mukherjee responded that the subcommittee chair asked Huron to investigate this by looking at what kind of academic structure existed elsewhere. The CIC will look at the pros and cons; the subcommittee will be in conversation with Huron. Provost Wilcox encouraged everyone to follow the slides and not just focus on one.

President Boaz pointed out that this information was offered for discussion purposes as a starting point. Provost Wilcox added that the focus first, and foremost, should be on student success while meeting the distinct needs of the communities served whether it be Tampa, USFSP or USFSM.

It was clarified that the USF Consolidation Planning Study and Implementation Task Force must submit its recommendations to the USF BOT by February 15, 2019. The USF BOT will have until March 15, 2019 to adopt a plan and submit it to the BOG of the SUS.

Dr. Mukherjee asked everyone to review the information in the presentations and send recommendations to the subcommittee chairs.

REPORT FROM USF UFF PRESIDENT ARTHUR SHAPIRO

President Shapiro reported that UFF has had two off-campus meetings with the idea of supporting consolidation. UFF wants to be involved to work toward an achievable goal.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Before giving his report, Provost Wilcox presented past President Jim Garey with a recognition plaque for his service to colleagues and the university during the 2017-2018 AY.

At this time, the Provost recognized the following individuals: Dr. Deanna Michaels, USFSFC President and Trustee; Dr. Fawn Ngo, USFSFC Vice President; Sarah Lucker, Student Senate President; Dr. Dwayne Smith, Senior Vice Provost; Dr. Terry Chisolm, Vice Provost for Planning, Performance and Accounting; Dr. Pritish Mukherjee, Vice Provost and Associate Vice President for Strategic Talent Recruitment, University Reputation and Impact; and Dr. Jim Garey, Vice Provost for Academic Labor Relations & Academic Space Planning.

Provost Wilcox then gave the following announcements and updates:
• USF is now a pre-eminent university.

• A Phi Beta Kappa chapter has been awarded to USF.

• USF has been ranked 38th among public universities in the United States.

• The BOT web site has presidential search information.

• The Faculty and Student Senates were encouraged to engage in the consolidation process as they deem appropriate. Issues from departments should be brought to the Faculty Senate floor for discussion. There will be public forums on the consolidation process, as well as on the presidential candidates. A decision on a new president will be made no later than the end of March, 2019.

• The BOG will be meeting on the Tampa campus October 15 and 16.

• Everyone was invited to the Provost’s coffee/tea meeting with faculty on the Tampa campus, October 3 at the Stavros Center, College of Education building.

• His Faculty Fall Address will be given on Friday, November 16th, 2 p.m. in the Music Concert Hall.

• While the System is making its way through consolidation, he asked that everyone (1) keep students first, (2) set aside parochialism and (3) set aside self-interest.

The Provost ended his report by thanking everyone for joining the Senate and for their service.

ISSUES FROM THE FLOOR

a. Proposed Declaration – Richard Manning

Member-at-Large Manning took the floor to ask that the Senate sponsor an emergency ad hoc declaration in opposition to proposed Amendments 5 and 7 to the Florida Constitution. He explained that early voting starts October 8th, and he felt this request constituted an emergency and should be passed now in order to have an immediate effect. Parliamentarian Drew Smith confirmed that a three-fourths majority vote was needed that it, indeed, constituted an emergency. There was a three-fourths vote that the declaration was an emergency. At this time, Member-at-Large Manning read the declaration.

The floor was opened for debate of the declaration. It was clarified that the declaration needs only a majority vote to pass and not a two-thirds vote. If the declaration passes, it will be posted on the Senate web site, the other Faculty Senates will be notified that USF has done this, it will be advertised through various media, and it will be sent to the other campuses for distribution. There was a call to question. The motion to approve the declaration in opposition to proposed Amendments 5 and 7 to the Florida Constitution unanimously passed.
b. **Report from Publications Council – Steve Walczak**

As chair of the Publications Council (PC), Dr. Walczak announced that the PC has received $5,000 from the Provost’s Office for the fall and spring semesters to support the subvention of scholarly and creative works. Therefore, the PC is accepting applications for support of publications. Dr. Walczak pointed out that the funding needs to be matched 50 percent by departments and colleges requesting subvention. The deadline for applications is October 15. Interested faculty should contact Dr. Walczak for the application. A call for applications will also be disseminated university-wide to all faculty.

There being no further business, the meeting adjourned at 5:25 p.m.