AGENDA
HONORS AND AWARDS COUNCIL MEETING
Tuesday, January 20, 2015
2:30-4:30 p.m., ALN 296

1. Call to Order; Introductions

2. Discussion of Honorary Degree Candidate
   a. Sherrill Milnes (CoTA)

3. Discussion of Candidates for Kosove Distinguished Graduate Teaching & Service Award
   a. Kathleen Armstrong (MCOM)
   b. Jennifer Collins (CAS)

4. Discussion of Candidate for Kosove Distinguished Undergraduate Teaching & Service Award
   a. Manoug Manougian (CAS)

5. Location in Packets for Award Checklist

6. Other Business

7. Adjourn

Next scheduled meeting – Monday, March 16, 2015, 2:30-4:30 p.m., ALN216
USF HONORS AND AWARDS COUNCIL
MINUTES
January 20, 2015

Present: Johanna Lasonen, Melissa Shelton, Michael Teng, Lei Wedge, Marzenna Wiranowska, Entela Balliu

Ballots Submitted Mariaelena Bartesaghi, Melanie Griffin, Celia Lescano, Eleni Manolaraki, Razvan Teodorescu

Chair Teng called the meeting to order at 2:38 p.m. After introductions were made, the council discussed how to generate more nominations. Several suggestions included disseminating the information to deans and chairs, as well as the Honors and Awards Council (HAC) members and Faculty Senators disseminating the award information within their own colleges and departments. Chair Teng suggested that members bring their ideas for further discussion at the March meeting.

DISCUSSION OF HONORARY DEGREE CANDIDATE

The HAC received only one honorary degree nomination this semester, and it was from the College of The Arts (CoTA) for Mr. Sherrill Milnes. After a positive discussion of his qualifications, as well as his connections with USF, Marzenna made the motion to grant an Honorary Doctor of The Arts to Mr. Milnes. Melissa seconded the motion. The motion unanimously passed.

DISCUSSION OF CANDIDATES FOR KOSOVE DISTINGUISHED GRADUATE TEACHING & SERVICE AWARD

There were two nominations received for this award: Dr. Kathleen Armstrong from the Morsani College of Medicine (MCOM) and Dr. Jennifer Collins from the College of Arts and Sciences (CAS). After a lengthy discussion of both candidates, there was a call to question. Melissa made the motion for the members to vote on the Kosove Distinguished Graduate Teaching & Service Award. Marzenna seconded the motion. The final vote was to recommend Dr. Jennifer Collins for this award. Dr. Armstrong will be encouraged to reapply.

DISCUSSION OF CANDIDATE FOR KOSOVE DISTINGUISHED UNDERGRADUATE TEACHING & SERVICE AWARD

Dr. Manoug Manougian’s nomination from the College of Arts and Sciences (CAS) was the only one received for this award. His nomination was positively discussed. Melissa made the motion to recommend Dr. Manougian for the Kosove Distinguished Undergraduate Teaching & Service Award. The motion was seconded by Johanna. Due to the potential for perceived conflict of interest, two HAC members recused themselves from voting. The vote passed.
LOCATION IN PACKETS FOR AWARD CHECKLISTS

During the preparation of nomination packets, the question was raised by one of the nominators where within the packet should the completed checklist be placed. The issue was discussed, and it was agreed that all the award checklists will be revised to state that the checklist should be located after the Notification of Nomination form in the nomination packet. Ann will revise all award checklists and disseminate to the HAC members for the March meeting.

OTHER BUSINESS

a. The formal honorary degree title will be revised to read Doctor of The Arts, instead of Doctor of College of the Arts, in the guidelines and checklist.

b. Mike brought to the table the issue that the Kosove Society would like for the Kosove Graduate and Undergraduate awards to be given each year. Marzenna commented that any changes to the existing and the already approved Kosove Award documents would need to be made in writing and reviewed by the HAC. Mike will put something together for further discussion at the March meeting.

c. The assignment of designated reviewers for each awardee will be revisited.

There being no further business, the meeting was adjourned at 4:15 p.m.

The next scheduled meeting is March 16, 2015, from 2:30-4:30 p.m. in ALN 216.